

BOLSOVER DISTRICT COUNCIL DELEGATED DECISION NOTICE

RECORD OF DECISION TAKEN BY THE DIRECTOR OF GOVERNANCE AND LEGAL SERVICES & MONITORING OFFICER

30th May 2025

Political balance of committees and advisory groups and membership of those committees and advisory groups

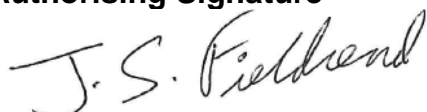
| | |
|---|---|
| NAME OF OFFICER COMPLETING THIS FORM | |
| Jim Fieldsend | |
| POSITION | |
| Director for Governance and Legal Services & Monitoring Officer | |
| DATE | |
| 30 TH MAY 2025 | |
| Authority for Decision (from the Constitution) | <p>Council 21st May 2025</p> <p>Delegated authority be given to the Monitoring Officer in consultation with Group Leaders to review and agree the political balance of the Council and allocation of seats on committees in accordance with the political balance rules.</p> <p>Delegated authority be given to the Monitoring Officer in consultation with Group Leaders to finalise the appointments to committees and advisory groups as soon as practicable.</p> |
| | |
| Decision | <p>That the political balance of the Council should be as set out on the attached spreadsheet (Appendix 1).</p> <p>That the membership of the committees and advisory groups should be as set out on attached Appendix 2.</p> |
| | |
| Reason(s) for decision: | The allocation of the seats meets political balance requirements for committees and advisory groups set out in Section 15 of the Local Government and Housing Act 1989 and associated regulation. |

| | |
|---|---|
| | It was necessary to delegate this decision to the Monitoring Officer as Annual Council was unable to do so due to changes to the political make-up of the Council just before the Annual Council meeting. |
| Alternative options and reason(s) for rejection: | There are no alternative options. All group leaders are happy with the decisions. |
| Conflicts of interest and any dispensation: | None |

PLEASE COMPLETE THE FOLLOWING DECISION INFORMATION:

| | |
|--|---|
| Is this a Key Decision? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Is this decision 'exempt' from publication? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If yes, please state relevant exemption paragraph: | |
| Do General Exception or Special Urgency Rules apply to this decision? (<i>please specify on this form which applies (please check with Governance or the Monitoring Officer)</i>) | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> General Exception <input type="checkbox"/> Special Urgency <input type="checkbox"/> |
| I confirm that consultation has taken place with the Head of Paid Service, the Section 151 Officer, and the Monitoring Officer | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| I confirm that the Leader, Deputy Leader or the relevant Portfolio Holder have been consulted | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

Authorising Signature



Unique Reference Number:

DD0239/JF/300425

Date decision may be implemented: Immediately

(this is following the call-in deadline date, if call-in is applicable - only Key Decisions may be called in)

Deadline date for calling-in this Key Decision is: N/A

Number of Members required to call-in an item is: Three Scrutiny Members

Method by which items may be called-in:

By completion of a form available from the Governance Team.

Recording of called-in items:

The Governance and Civic Manager shall be responsible for keeping and maintaining a log of called in items. In practice this log will be kept by the Governance Officers who are themselves authorised to accept notifications from Members.

A log shall be maintained in chronological order according to when requests are received. This log will be open for inspection by any Member of the Council, upon request.

Appendix 1 - Political balance calculations - 30 May 2025 - DD0239

| | Seats on Council | Proportion | Committee places | Provisional allocations | Revised Scrutiny allocations | % calculation for scrutiny | Potential number of seats | |
|-------------------|------------------|------------|------------------|-------------------------|------------------------------|----------------------------|---------------------------|----------------------------------|
| Total seats | 37 | 100% | 85 | 85 | | | | |
| Labour Group | 23 | 62.16% | 52.838 | 52 | 17 | 29 | 62.16% | 18.0264 |
| Independent Group | 10 | 27.03% | 22.973 | 25 | 9 | 29 | 27.03% | 7.8387 |
| Conservative | 2 | 5.41% | 4.595 | 5 | 2 | | | |
| Reform | 1 | 2.70% | 2.297 | 1 | 0 | | | |
| Independent (RW) | 1 | 2.70% | 2.297 | 2 | 1 | | | |
| | | | 85 | 85 | 29 | | | 18 Labour 8 Independent Group |

| Ordinary Committees | Total seats on Committee | Labour Group | | Independent Group | | Conservative | | Reform | | Independent (RW) | | Total seats allocated |
|---------------------------------------|--------------------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|-----------------------|
| | | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | |
| Employee Appeals Committee | 3 | 1.86 | 2 | 0.81 | 1 | 0.16 | 0 | 0.08 | 0 | 0.08 | 0 | 3 |
| General Licensing Committee | 10 | 6.22 | 6 | 2.70 | 3 | 0.54 | 1 | 0.27 | 0 | 0.27 | 0 | 10 |
| Licensing and Gambling Acts Committee | 10 | 6.22 | 6 | 2.70 | 3 | 0.54 | 1 | 0.27 | 0 | 0.27 | 0 | 10 |
| Planning Committee | 10 | 6.22 | 6 | 2.70 | 4 | 0.54 | 0 | 0.27 | | 0.27 | 0 | 10 |
| Safety Committee | 5 | 3.11 | 3 | 1.35 | 2 | 0.27 | 0 | 0.14 | 0 | 0.14 | 0 | 5 |
| Standards Committee | 6 | 3.73 | 4 | 1.62 | 1 | 0.32 | 1 | 0.16 | 0 | 0.16 | 0 | 6 |
| Audit Committee | 6 | 3.73 | 4 | 1.62 | 1 | 0.32 | 0 | 0.16 | 1 | 0.16 | | 6 |
| Union/Employee Consultation Committee | 6 | 3.73 | 4 | 1.62 | 1 | 0.32 | 0 | 0.16 | 0 | 0.16 | 1 | 6 |
| Total Seats on Ordinary Committees | 56 | 34.81 | 35 | 15.14 | 16 | 3.03 | 3 | | 1 | | 1 | 56 |

| Scrutiny Committees | Total seats on Committee | Labour Group | | Independent Group | | Conservative | | Reform | | Independent (RW) | | Total seats allocated | Balance |
|---|--------------------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|-----------------------|------------------|
| | | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | | |
| Customer Services Scrutiny Committee | 7 | 4.35 | 4 | 1.89 | 2 | 0.38 | 1 | 0.19 | 0 | 0.19 | 0 | 7 | Four - Two - One |
| Local Growth Scrutiny Committee | 7 | 4.35 | 4 | 1.89 | 2 | 0.38 | 1 | 0.19 | 0 | 0.19 | 0 | 7 | Four - Two - One |
| Finance and Corporate Overview Scrutiny Committee | 8 | 4.97 | 5 | 2.16 | 3 | 0.43 | 0 | 0.22 | 0 | 0.22 | | 8 | Five - three |
| Climate Change and Communities Scrutiny Committee | 7 | 4.35 | 4 | 1.89 | 2 | 0.38 | 0 | 0.19 | | 0.19 | 1 | 7 | Four - Two - One |
| Total Scrutiny seats | 29 | | 17 | | 9 | | 2 | | 0 | | 1 | 29 | |

Tables below not included in the overall allocation of available committee seats 85

| Advisory/Working Groups** | Total seats on Group | Labour Group | | Independent Group | | Conservative | | Reform | | Total seats allocated |
|--|----------------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|-----------------------|
| | | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | |
| MDWG | 7 | 4.35 | 4 | 1.89 | 2 | 0.38 | 1 | 0.19 | 0 | 7 |
| Local Plan Implementation Action Group | 10 | 6.22 | 6 | 2.70 | 4 | 0.54 | 0 | 0.27 | 0 | 10 |
| Pleasley Park and Vale Conservation Area Working Group | 5 | 3.11 | 3 | 1.35 | 2 | 0.27 | 0 | 0.14 | 0 | 5 |
| Housing Liasion Board | 5 | 3.11 | 3 | 1.35 | 2 | 0.27 | 0 | 0.14 | 0 | 5 |
| Total seats | 27 | 16.78 | 16 | 7.30 | 10 | 1.46 | 1 | 0.73 | 0 | 27 |

**Note - allocated proportionally but not included in proportionality calculations

| Joint Committees* | Total seats on Committee | Labour Group | | Independent Group | | Conservative | | Reform | | Planning Committee | | Total seats allocated |
|----------------------|--------------------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|---------------------|-----------------|-----------------------|
| | | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats | |
| Joint ICT | 3 | 1.86 | 3 | 0.81 | | 0.16 | 0 | 0.08 | 0 | | | 3 |
| Joint Scrutiny Panel | 3 | 1.86 | 2 | 0.81 | | 0.16 | 1 | 0.08 | 0 | | | 3 |

* Note – For political balance to apply, there must be at least three seats to be filled on joint committees (excl executive committees)

| Joint Employment and Appeals Committee Membership set within Constitution | Total seats on Committee | Majority | | Minority | |
|---|--------------------------------|------------------------|--------------------|------------------------|-----------------|
| | | Proportion of seats | Allocated Seats | Proportion of seats | Allocated Seats |
| | 4 | 2.49 | 3 | 1.08 | 1 |

APPOINTMENT TO ESTABLISHED COMMITTEES AND ADVISORY GROUPS 2025/26

COMMITTEES

| Committee | Labour Group (23) | Independent Group (10) | Conservative Group (2) | Reform (1) | Independent Councillor (1) |
|--|--|---|---------------------------------|-------------------|-----------------------------------|
| Finance & Corporate Overview Scrutiny Committee (8) | (5) Councillors: 1. David Bennett (Chair) 2. Rowan Clarke 3. Duncan McGregor (V-C) 4. Lisa Powell 5. Sally Renshaw | (3) Councillors: 1. Janet Tait 2. Steve Fritchley 3. Chris Kane | (0) | (0) | (0) |
| Local Growth Scrutiny Committee (7) | (4) Councillors: 1. Duncan Haywood 2. Tom Kirkham (V-C) 3. Jeanne Raspin 4. Sally Renshaw (Chair) | (2) Councillors: 1. Justin Gilbody 2. Jen Wilson | (1) Councillor Will Fletcher | (0) | (0) |
| Customer Services Scrutiny Committee (7) | (4) Councillors: 1. Amanda Davis (V-C) 2. Lucy King 3. Jeanne Raspin 4. Vicky Waplington (Chair) | (2) Councillors: 1. Emma Stevenson 2. Rita Turner | (1) Councillor Louise Fox | (0) | (0) |
| Climate Change and Communities Scrutiny Committee (7) | (4) Councillors: 1. Mark Hinman 2. Catherine Jeffery 3. Ashley Taylor (Chair) 4. Catherine Tite | (2) Councillors: 1. Anne Clarke (V-C) 2. Sandra Peake | (0) | (0) | (1) Councillor Ross Walker |

| Committee | Labour Group (23) | Independent Group (10) | Conservative Group (2) | Reform (1) | Independent Councillor (1) |
|--|--|--|---------------------------------|------------|----------------------------|
| Employee Appeals Committee (3) Deputies (3) | (2) Councillors: 1. Jane Yates 2. Donna Hales Deputies: (2) Deputy 1 – David Bennett Deputy 2 John Ritchie | (1) Councillor Sandra Peake Deputy: Deborah Watson | (0) | (0) | (0) |
| General Licensing Committee (10) | (6) Councillors: 1. David Bennett 2. Amanda Davis (V-C) 3. Mary Dooley 4. Duncan McGregor (Chair) 5. Lisa Powell 6. Jeanne Raspin | (3) Councillors: 1. Emma Stevenson 2. Anne Clarke 3. Rita Turner | (1) Councillor Will Fletcher | (0) | (0) |
| Licensing and Gambling Acts Committee (10) | (6) Councillors: 1. David Bennett 2. Amanda Davis (V-C) 3. Mary Dooley 4. Duncan McGregor (Chair) 5. Lisa Powell 6. Jeanne Raspin | (3) Councillors: 1. Emma Stevenson 2. Anne Clarke 3. Rita Turner | (1) Councillor Will Fletcher | (0) | (0) |

| Committee | Labour Group (23) | Independent Group (10) | Conservative Group (2) | Reform (1) | Independent Councillor (1) |
|--|---|--|-------------------------------|------------------------------|-----------------------------------|
| Planning Committee (10) | (6) Councillors: 1. Rob Hiney-Saunders 2. Tom Munro 3. Sally Renshaw 4. John Ritchie (Chair) 5. Catherine Tite (V-C) 6. Phil Smith | (4) Councillors: 1. Chris Kane 2. Steve Fritchley 3. Janet Tait 4. Deborah Watson | (0) | (0) | (0) |
| Safety Committee (5) | (3) Councillors: 1. Rowan Clarke 2. Tom Munro 3. Jane Yates | (2) Councillors: 1. Justin Gilbody 2. Sandra Peake | (0) | (0) | (0) |
| Audit Committee (6) Plus 2 co-opted Members | (4) Councillors: 1. Tom Kirkham 2. Catherine Jeffery 3. Catherine Tite (Chair) 4. Rob Hiney-Saunders | (1) Councillor Steve Fritchley | (0) | (1) Councillor Carol Wood | (0) |
| Standards (6) Plus 1 co-opted Member | (4) Councillors: 1. Duncan Haywood 2. Clive Moesby 3. Vicky Waplington (V-C) 4. Donna Hales | (1) Councillor Anne Clarke | (1) Councillor Louise Fox | (0) | (0) |

| Committee | Labour Group (23) | Independent Group (10) | Conservative Group (2) | Reform (1) | Independent Councillor (1) |
|--|--|-----------------------------------|------------------------|------------|-------------------------------|
| Union / Employee Consultation Committee (6) | (4) Councillors: 1. Rowan Clarke 2. Mary Dooley 3. Tom Munro 4. Sally Renshaw | (1) Councillor Steve Fritchley | (0) | (0) | (1) Councillor Ross Walker |

JOINT COMMITTEES

| Committee | Labour Group (23) | Independent Group (11) | Conservative Group (2) | Reform (1) | Independent Councillor (1) |
|---|--|------------------------|------------------------|------------|----------------------------|
| ICT Shared Services Committee (3 from BDC plus CBC and NEDDC) | (3) Councillors: 1. David Bennett 2. Donna Hales 3. Jane Yates | (0) | (0) | (0) | (0) |
| Shared Services Scrutiny Committee (also known as Joint Scrutiny Panel) (3) | (2) Councillors | (0) | (1) | (0) | (0) |

ADVISORY GROUPS

| Committee | Labour Group (23) | Independent Group (11) | Conservative Group (2) | Reform (1) | Independent Councillor (1) |
|--|---|--|------------------------------|------------|----------------------------|
| Pleasley Park and Vale Conservation Area Joint Advisory Group (5) | (3) Councillors: 1. Tom Kirkham 2. John Ritchie 3. Catherine Tite | (2) Councillors: 1. Janet Tait 2. Steve Fritchley | (0) | (0) | (0) |
| Local Plan Implementation Advisory Group (10) <i>*same as Planning Committee</i> | (6) Councillors: 1. Rob Hiney-Saunders 2. Tom Munro 3. Sally Renshaw 4. John Ritchie (Chair) 5. Catherine Tite (V-C) 6. Phil Smith | (4) Councillors: 1. Chris Kane 2. Steve Fritchley 3. Janet Tait 4. Deborah Watson | (0) | (0) | (0) |
| Member Development Working Group (7) | (4) Councillors: 1. David Bennett 2. Mary Dooley (V-C) 3. Catherine Jeffery (Chair) 4. Jeanne Raspin | (2) Councillor: 1. Deborah Watson 2. Sandra Peake | (1) Councillor Louise Fox | (0) | (0) |
| Housing Liaison Board (5) | (3) Councillors: 1. Phil Smith 2. Ashley Taylor 3. Vicky Wapplington | (2) Councillor: 1. Rita Turner 2. Janet Tait | (0) | (0) | (0) |